

CURRICULUM VITAE (CV)

PERSONAL DETAILS

Full Name: Jumanne Omary Bakari

NIDA Number: [20000818477020000227](#)

Date of Birth: August 18th, 2000.

Gender: Male

Postal Address: P. O. Box 12, Temeke - Dar es salaam.

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Marital Status: Single

Nationality: Tanzanian

PROFESSIONAL SUMMARY

A highly motivated and detail-oriented graduate in Accounting and Finance in Public Sector, with a strong foundation in financial management, budgeting, and auditing. I am eager to apply my academic knowledge, analytical skills, and commitment to accuracy in a professional environment. My goal is to contribute to organizational growth by ensuring transparency, accountability, and efficiency in financial operations. I am seeking an opportunity to learn, grow, and add value within a reputable institution.

ACADEMIC QUALIFICATIONS

Bachelor degree in Accounting and Finance in public sector.

2022 - 2025: Mzumbe University Main Campus, Morogoro- Tanzania.

Advanced Certificate of Secondary Education Examination (ACSEE)

2020 - 2022: St Athony Secondary School, Dar es salaam - Tanzania.

Certificate of Secondary Education Examination (CSEE)

2015 - 2018: Toledo Secondary School, Tanga - Tanzania.

Certificate of Primary Education Examination (PSLE)

2008 - 2014: Mwanzange Primary School, Tanga - Tanzania.

WORKING EXPERIENCE

Title: **Tax officer** - Field Training

Organization: Tanzania Revenue Authority (TRA), Temeke – Dar es salaam - Tanzania.

Duration: 1 October 2024 – 31 March 2025.

Duties and Responsibilities:

- Tax assessment and audit: Possess a strong understanding of tax laws and compliance procedures, with the ability to conduct accurate tax assessments and audits

- Debt collection: Experienced in supporting debt recovery processes by maintaining accurate records, following up with clients, and implementing effective collection strategies.
- Taxpayer services: Dedicated to delivering high-quality taxpayer services, including providing guidance, clarifying procedures, and addressing client inquiries.
- Accounting and record keeping: Proficient in applying accounting principles to manage financial records and maintain accurate documentation.
- Customer operations: Equipped with strong interpersonal and organizational skills to support efficient customer operations.
- Prepare financial report: Capable of preparing and analyzing financial and operational reports that provide insights for management decision-making.
- Internal compliance: Knowledgeable in monitoring and enforcing compliance with internal policies, regulations, and ethical standards.
- Performed other related duties as assigned by supervisor.

SKILLS

- Financial Reporting & Analysis (IFRS, IAS & IPSAS basics): Able to prepare and interpret financial statements in line with international standards to support transparency and accountability.
- Revenue & Expenditure Management: Skilled in monitoring, controlling, and analyzing revenue streams and expenses to ensure efficient use of resources.
- Internal Auditing & Compliance: Capable of reviewing internal processes, ensuring compliance with policies, and identifying areas for improvement.
- Payroll and Accounts Reconciliation: Experienced in maintaining accurate payroll systems and reconciling accounts to support error-free financial records.
- Accounting Software: Tally Prime: Proficient in using Tally Prime for recording transactions, preparing reports, and managing financial data effectively.
- Microsoft Office Suite (Excel, Word, PowerPoint): Strong command of MS Office tools for data analysis, document preparation, and professional presentations.
- Strong Communication and Teamwork: Able to collaborate effectively with colleagues and communicate clearly in both written and verbal formats.
- Leadership and Organizational Skills: Capable of leading groups, coordinating tasks, and managing resources to achieve organizational goals.
- Problem-Solving and Time Management: Quick to identify issues, propose solutions, and manage time efficiently to meet deadlines.
- Attention to Detail: Accurate in handling financial data, ensuring error-free reports and compliance with regulations.

LANGUAGE PROFICIENCY

Swahili and English fluently

HOBBIES

- Playing Football
- Conducting Research
- Swimming

REFEREES

Mr. Andekirwa Msuya

Assistant lecturer, Mzumbe University, Morogoro

P. O. Box 1, Morogoro - Tanzania.

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Dr. Nsubili Isaga

Lecturer, Mzumbe University, Morogoro

P. O. Box 1 Morogoro - Tanzania.

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Mr. Johnson

Tax officer, Temeke tax region, Dar es salaam

Contact: [**+255 685 591 886**](tel:+255685591886)

DECLARATION

I, **Jumanne Omary Bakari** declare the information provided is complete and correct to the best of my knowledge. I understand that any false information supplied could lead to disqualified.